

London Mediators Day 2018

Terms and conditions for booking



Workshop selection

Each delegate can attend two workshops. They should select up to four preferences at the time of booking and we will aim to allocate their first and second preferences. However, if the preferred workshops are oversubscribed at the time of booking, third and fourth preferences will be taken into account. Thus priority of choice will be given to those who book relatively early.

If no preferences are indicated we will allocate delegates to the workshops with the most spaces available.

Fees

The cost per delegate is

- £85 for volunteer mediators who are members of a community mediation service that operates as a charity
- £135 for all other delegates.

Full payment is required at the time of booking and payment should be made in accordance with the instructions provided on the booking form.

Discounts

Group bookings for five or more delegates from the same organisation will receive a 10% discount.

If a cancellation reduces the total number of delegates below five, the refund will be reduced to reflect the loss of discount.

Cancellation

If a booking is cancelled before the event, refunds will be as follows:

Timing of cancellation (weeks before event)	Amount of refund
More than 4 weeks	Full refund
2 – 4 weeks	50% refund
Less than 2 weeks	No refund

If the event is cancelled by LCMC, a full refund will be given. However, LCMC will not be liable for any consequential loss.

Substitution

If a delegate is unable to attend, his or her place may be taken by a nominated replacement provided that:

- The replacement attends the same workshops booked by the original delegate.
- The replacement is entitled to attend at the same fee as the original delegate

CPD points

This event attracts six CPD points accredited by The College of Mediators. If you are a member of another organisation you should check whether it awards CPD points for London Mediators Day.